



Self-Assessment for Remote School Leadership

The Folio Team has created a succinct and practical self-assessment tool for leaders to use as they think about their work in six key areas of school administration. This can be a framework to help you redefine your role in this temporary reality.

As you review this self-assessment, think about where you would rate yourself now as a leader transitioning to remote leadership. Where are you doing a good job? In which areas will you need additional support to develop your skillset? How will you define success for yourself as a leader leading during the COVID-19 crisis? What action steps do you need to take to position yourself to be successful?

Distance Learning

- Teachers believe that our school has a plan in place for distance learning during the COVID-19 crisis.
- Teachers are confident in our school's plan for distance learning during the COVID-19 crisis.
- Teachers are prepared to deliver instruction via distance learning methods.
- Teachers are confident in their ability to deliver distance learning instruction.

What else do I need to consider when planning for distance learning?

Leadership

- Teachers believe that our school has a plan in place to successfully navigate the COVID-19 crisis.
- Teachers understand our school's plan to address teaching and learning during the COVID-19 crisis.
- Teachers trust our school administration to lead the school to success during and after the COVID-19 crisis.
- Our school has done a good job managing the recent changes posed by the COVID-19 crisis.



What else do I need to consider when thinking about our school's leadership during these times?

Support

- Teachers feel supported at my school during the COVID-19 crisis.
- Teachers have the materials needed to do their job as a distance learning educator.
- Teachers have the guidance needed to do their job as a distance learning educator.

What else do I need to consider when thinking about supporting our teachers, instructionally, during these times?

Collaboration and Supervision

- Teachers understand how their team will continue to work together during the COVID-19 crisis.
- Teachers understand the professional expectations for them during the COVID-19 crisis.

What else do I need to consider in order to support teacher collaboration and to continue to supervise teachers during these times?



Communication

- Teachers receive regular updates from school leadership about our school's plans for navigating the COVID-19 crisis.
- School leadership provides regular updates to families and students about the school's plans for navigating the COVID-19 crisis.
- School leadership has established regular communication structures for the team's work together during the COVID-19 crisis.

What else do I need to consider when thinking about how we will communicate effectively during these times?

Personal Well-Being

- I have had conversations with each member of my team/division to inquire about their individual situations so that I can tailor my support as needed.
- Teachers feel capable of balancing personal responsibilities with professional responsibilities during the COVID-19 crisis.
- Teachers understand strategies for maintaining work-life balance while working from home.
- Teachers feel capable of implementing effective self-care practices during the COVID-19 crisis.

What else do I need to consider when thinking about how to support teachers' personal well-being during these times?

Please take [this brief survey](#) to help us develop meaningful and helpful tools and resources.